



Community Support Guidelines

Richard's serves many communities and we are happy to help organizations in our stores' neighborhoods. It's our mission to help people live healthier lives and we like to be involved with like-minded organizations promoting wellness.

Due to the large number of requests for donations and sponsorships we receive, we cannot fulfill all requests. The following criteria must be met in order for an organization to be considered for a donation.

- ❖ The organization must be located within a 5-mile radius of one of our corporate stores. (We cannot provide support in franchise regions.)
- ❖ The donation or sponsorship request must directly apply to one or more of the following causes (we do not donate to organizations affiliated with political or religious causes):
 - Health & Wellness
 - Environmental Awareness
 - Hunger Relief
 - Organic/Natural Living
- ❖ Requests must be made in writing. The appropriate form follows on the next page. Please do not call for donation requests. Donation requests are only considered and granted through the following request form and when the above criteria are met.
- ❖ Due to the large volume of requests for support, requests must be submitted at least 4 weeks in advance before the donation needs to be picked up or mailed. Again, due to the volume of requests received we cannot guarantee a response.
- ❖ If you are a 501c3 non-profit organization, please send a copy of your 501c3 letter from the IRS with the request form.

We believe in building better and stronger communities, but have a limited budget to assist organizations in our neighborhoods. Once you have submitted your donation request, we will follow up with you if you are approved.



Community Support Application

Donation requests must be received in writing at least four weeks in advance. Please review the other side of this application and submit form only if the criteria are met.

Today's Date: _____ Event Date: _____

Organization Name: _____

Address: _____

City _____ State _____ Zip: _____

Contact Name: _____

Phone: _____

Email: _____

Organizational Mission:

Event Description (or donation use):

Number of attendees expected: _____

Requested type of support: _____

How will the donation be used?

How will you promote Richard's Foodporium™?

Please mail or fax application to:

Mailing address: Richard's Foodporium: · 1650 Barber Rd · Sarasota, FL 34240

Fax: (941) 371.0858

You may also leave application with any employee at your nearest Richard's.